

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH

Ministry of Health and Family Welfare
Medical Education and Family Welfare Division
Directorate General of Family Planning
MIS Unit

6, Kawran Bazar, Dhaka-1215

www.dgfp.gov.bd

Invitation for Expression of Interest (EOI) for Advance Computer Training

1.	Ministry	Ministry of Health and Family Welfare
2.	Division	Medical Education and Family Welfare Division
3.	Name of Procuring Entity	Director MIS & Line Director MIS, DGFP
4.	Procuring Entity District	Dhaka
5.	Expression of Interest (EOI) for Selection of	Individual Firm
6.	EOI Reference No.	DGFP/MIS/03(Training)/28/2018/194
7.	Date (dd/mm/yyyy)	06/03/2019
KEY INFORMATION		
8.	Procurement Sub-Method	Quality and Cost Based Selection (QCBS)
FUNDING INFORMATION		
9.	Budget and source of funds	Development Budget, GoB
PARTICULAR INFORMATION		
10.	Programme Name	Management Information System (MIS)
11.	EOI Closing Date and Time	26/03/2019, 1:00 PM
INFORMATION FOR APPLICANT		
12.	Brief Description of the Assignment	To provide Advance Computer Training (MS Word, MS Excel, Power Point, MS Access, Outlook, Adobe Photoshop CC and Adobe Illustrator CC, Basic DBMS, Windows Server 2016, RHEL-7, Basic Networking with Router and Switch configuration for VLAN & Trouble Shooting, Server & Network security (LDAP, Active Directory, Apache Server, DHCP, FTP, DNS & Mail Server, Cloud application, VOIP, Recovery & backup, Essential security measures) & Maintenance, Fundamentals of Hacking & Security, Server & Network security, Writing and Speaking English for Business, Social Media Marketing, Introduction to Data Centre.) for the personnel under Directorate General of Family Planning.
13.	Experience, Resource & Delivery Capacity Required	Interested firms are invited to provide information indicating that they are qualified to perform the services/ training (brochures, description of similar assignment, experience in similar operating conditions, availability of appropriate professional qualification and experience among staff etc.). The firms should submit the Trade license Valid for the year 2018-2019, TIN No & Income Tax clearance certificate for the year 2017-2018, Vat registration certificate and Bank Solvency certificate with EOI.
14.	Qualification Criteria for the Firms	Firm should have BASIS membership, Firm should have 5 (Five) years experience on similar training, Firm should have experience at least 2 (Two) Government Organization/Autonomous Body, Firm should have its own Data Centre and Trainer(s) should have CCNA, CISA, RHCSA, RHCE, Windows Server and Ethical hacking certificate(s).
PROCURING ENTITY DETAILS		
15.	Name of the Official inviting EOI	Md. Nazmus Sadat Salim
16.	Designation of the Official inviting EOI	Joint Secretary and Director & Line Director (MIS)
17.	Address of the Official inviting EOI	MIS Unit, Directorate General of Family Planning (8 th floor), 6, Kawran Bazar, Dhaka-1215.
18.	Contact Details of the official inviting EOI	Tel. No. 88-02-9146262 Email- dirmis@dgfp.gov.bd
The procuring entity reserves the right to accept or rejects all EOI's		

(Md. Nazmus Sadat Salim)
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Joint Secretary
and

Director & Line Director (MIS)

Email: dirmis@dgfp.gov.bd