

দুটি সন্তানের বেশী নয়
একটি হলে ভাল হয়

Terms of Reference for
Family Planning Facilitator
Family Planning-Field Services Delivery
Directorate General of Family Planning
6, Kawranbazar, Dhaka-1215

Over the last four decades the decrease in the Total Fertility Rate (TFR) and the increase in Contraceptive Prevalence Rate (CPR) is evidence to the success of the family planning program in Bangladesh. However, the TFR has been stagnant at 2.3 since 2011, while the wanted TFR by women is 1.6. On the other hand, according to BDHS 2017-18 Contraceptive Prevalence Rate (CPR) is 62 percent. Adolescents account for approximately one quarter of the population. 28 (BDHS 2017-18) percent women age 15-19 have been childbearing against dropout rate of family planning methods is 37 percent (BDHS 2017-18). The unmet need for family planning is highest among the 15-19 age group (15.5% , BDHS 2017-18) followed by the 20-24 age group (15.7% , BDHS 2017-18) . Hence, effective coordination with stakeholders is inevitable to strengthen FP program and to achieve FP 2020 targets in the remaining years.

Project Implementation Plan stated health and Family Planning research as an integral part of program implementation while ensuring evidence based practice in achieving demographic goals in the 4th sector program. Family Planning-Field Services Delivery (FP-FSD) is one of the seven operational plans of directorate general of family planning with diversified activities aiming to strengthen family planning field services delivery including supply of temporary contraceptives. FP-FSD has identified different interventions to ensure evidence based practice. Key challenges identified in the areas of readiness of FP service facilities, shortage of human resources, low LAPM users, fragmented MIS, postpartum family planning, menstrual regulation and post abortion care services. To address those challenges key activities are strengthening of FP services, intensify demand generation of FP services, improving the quality of FP counselling and service delivery, and regional service package for poor performing districts.

Directorate General of Family Planning has emphasized to strengthen routine monitoring and supervision systems for contraceptive availability and FP performance at district and sub-district levels with the technical support from UNFPA. To achieve the national and FP2020 targets “**Family Planning Facilitator**” will be recruited at the district level for low performing districts to boost up the family planning program in the assigned areas.

Duties and responsibilities:

- Provide technical assistance to the FP managers in the planning, implementation, and monitoring and supervision of family planning services at different tiers
- Assist in population based eligible couples targeting, contraceptives and logistics requirement including monthly/quarterly indenting and regular updating of information in online MIS
- Provide adequate support to organize periodic campaign for Long Acting and Permanent Methods (LAPM) in the hard to each areas in close collaboration with DDFP, FPCST-QAT, UFPO and MO-(MCH-FP)

- Provide technical assistance for conducting regular monthly coordination meeting especially focusing on performance appraisal, quality of services, commodity securities, performance gaps and areas where needs further interventions
- Supervise and monitor facility and community based FP services including satellite clinics and provide adequate feedback to the managers and services providers as needed
- Support local managers for functionalize the UH&FWC management committee and community support groups and ensure the inclusion of FP as a regular agenda in the monthly CSG meetings
- Support to the managers for training need assessment and facilitate different trainings at local level
- Coordinate with GoB (DGHS&DGFP), NGOs and other supporting organization at district, upazilla and municipality levels for successful implementation of family planning activities
- Assist local family planning authority in compiling, analyzing of different record and reports including interpretation and regular update of information both in tabular and graphical form
- Provide necessary support in the designing, implementation and monitoring of FP-MCH service and campaign week and also routine advocacy program
- Provide technical assistance to the district and upazilla level managers and service providers in communication and social mobilization activities including IPC, courtyard meetings

Work relations:

- Administratively and functionally Family Planning Facilitator will be accountable to the Line Director, Field Services Delivery (FSD), DGFP
- Programmatically She/he will report to the Program Manager, FSDP, DGFP
- Submit monthly activities and performance reports to the Program Manager FSDP, DGFP with a copy to respective DDFP and LD-FSDP
- Leave requests will submit for approval to the Program Manager, FSDP with a copy to the LD(FP-FSD) and respective DDFP
- Any other activities/responsibilities as and when required in relation to the Family Planning program assigned by DGFP and UNFPA

Vacancy

02 (Two)

Job Nature

Contractual

Educational Requirements

MBBS with Public Health or Master's degree in Population Science, Public Health, Reproductive Health, Social Science or a relevant field.

Age:

Should not be more than 40 years as on 31.01.2020

Job Requirements

- At least 03 (three) years of progressively responsible professional experience in health and family planning sector with practical experience in program monitoring, supervision and evaluation.
- Experience in capacity development program; especially working as resource person for conducting the reproductive health related trainings
- Clear understating about the existing FP service delivery system and technical aspect of family planning program.
- Demonstrated/proven experience in coordination and liaison with government officials, development partners and other stakeholders, including NGOs and communities.
- Exceptional interpersonal, communication, networking, and negotiation skills.
- Demonstrated strong written and oral presentation skills.
- Experience in the usage of computers and office software packages (MS word, Excel, etc), experience in web based management systems
- Must have valid driving license for light vehicle/motor cycle

Job Location

Anywhere in Bangladesh

Salary and other benefits

A consolidated amount of Tk. 80,000/- (Eighty thousand only) per month (including taxes) and annual increment 5% of consolidated amount.

How to apply:

Candidates who match the mentioned job requirements are requested submit hard copy of the application (in person/by post) along with Updated CV with two references, two recent passport size photograph and justification of eligibility for the post within 300 words to Director (Finance) & Line Director (FP-FSD), Family Planning-Field Services Delivery (4th floor), Directorate General of Family planning, 6, Kawranbazar, Dhaka-1215 on or before 15 March, 2020.

